

FILE COPY

Date: 26th February 2015

Your ref:

Our ref: EH/NRB

Please ask for: Ms N Barrett

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Dear Sir

Licensing Act 2003

Since November 2005 any business wishing to sell hot food or drink between 11pm and 5am, must have authorisation under the Licensing Act 2003, before providing late night refreshment.

The previous Licence for these premises was surrendered on the 26th May 2010 so there is currently no valid licence in force to authorise the provision of late night refreshment.

I have enclosed an application form and guidance notes for you to use if you wish to apply for a premises licence.

You **MUST NOT** trade between 11pm and 5am until you have been granted a premises licence by South Ribble Borough Council or are authorised under a Temporary Event Notice.

I have enclosed an application form and guidance notes for you to use if you wish to apply for a premises licence. I would advise you to seek legal advice when making your application.

If you are found to be trading after 11pm without a licence, including any delivery service, the Licensing Authority would instigate legal proceedings under section 136(1) of the Licensing Act 2003.

I would also warn you that the maximum penalty on summary conviction, for trading without a licence is a £20,000 fine and/or 6 months imprisonment.

Yours sincerely

Ms N Barrett
Licensing Enforcement Officer